



USA Cricket Membership Portal

End User Guide

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INTRODUCTION

The USA Cricket Membership Portal enables members of the USA Cricket community to register themselves and their organizations as official members of USA Cricket. Upon successfully completing the registration process and making the required payment, each individual is assigned a unique USA Cricket ID.

Individuals eligible to register with USA Cricket through the portal include:

- *Players*
 - *Parents who want to register their Kids (Minors)*
 - *Coaches*
 - *Umpires*
 - *Fans*
 - *Volunteers*
-

REGISTRATION PROCESS

To initiate the registration process -

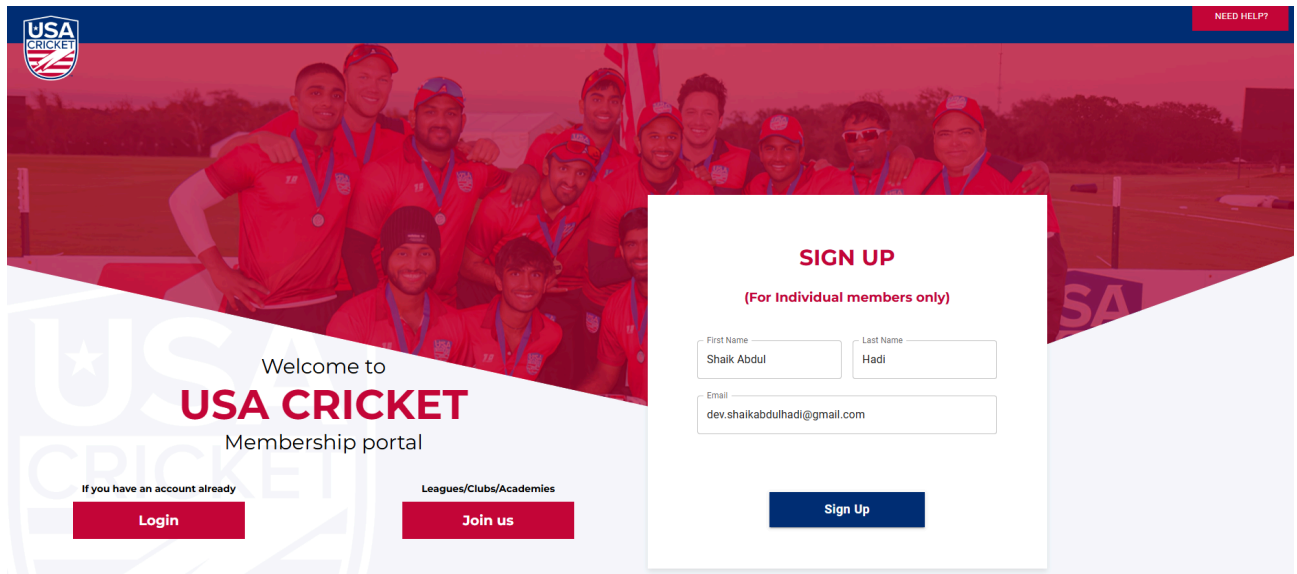
- *Open the USA Cricket Website - <https://www.usacricket.org>*
- *Click on “Sign Up” for individuals and get started with the sign-up process.*

The registration process includes the below steps on a high level.

- *Email ID verification*
- *Phone Number verification*
- *Personal details*
- *Set Password*
- *Select applicable roles*
- *Completing the profile*
- *Payments (as applicable)*

1) Email ID Verification

To ensure that the individual applying for membership is real and unique, during the registration process the individual will have to verify the email and phone number in use.



The screenshot shows the 'SIGN UP' page for individual members. The background features a group of USA Cricket players in red uniforms. The page includes the USA Cricket logo, a 'NEED HELP?' link, and a welcome message. Below the welcome message are 'Login' and 'Join us' buttons. The 'SIGN UP' form is on the right, with fields for First Name (Shaik Abdul), Last Name (Hadi), and Email (dev.shaikabulhadi@gmail.com). A 'Sign Up' button is at the bottom of the form.

USA CRICKET

Welcome to
USA CRICKET
Membership portal

If you have an account already [Login](#)

Leagues/Clubs/Academies [Join us](#)

SIGN UP
(For Individual members only)

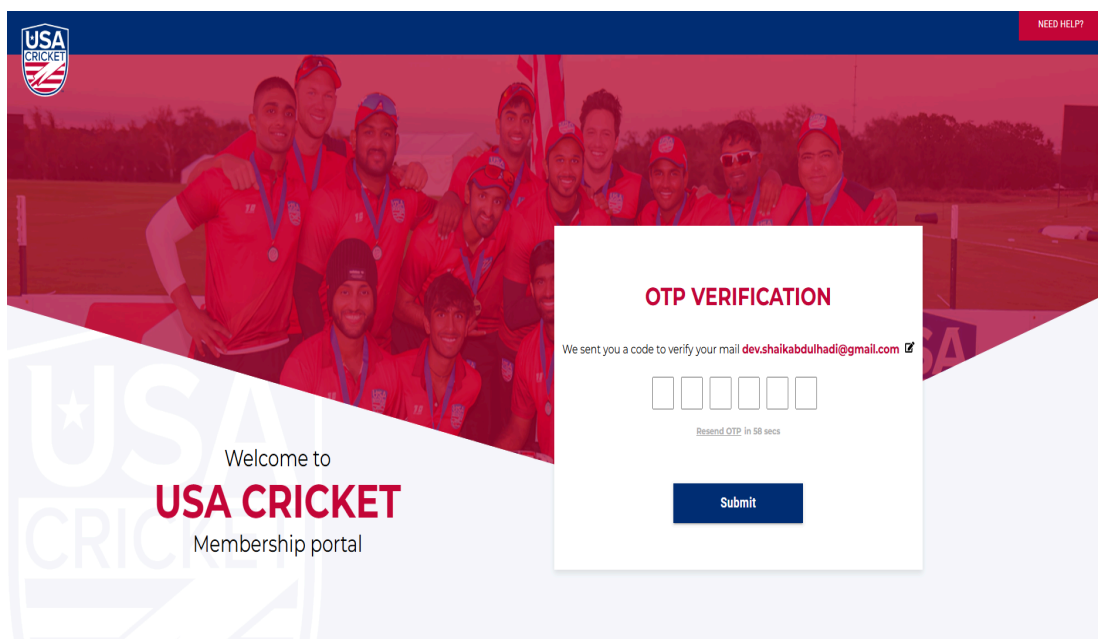
First Name: Shaik Abdul Last Name: Hadi

Email: dev.shaikabulhadi@gmail.com

[Sign Up](#)

In the Email ID verification step, the individual needs to enter the Email ID using which he/she intends to register.

A one-time password (OTP) will be sent to the Email ID, which needs to be verified by the individual to complete the Email ID Verification step. In cases where the individual didn't receive an OTP, he/she can use the "Resend OTP" option to get a new OTP. Only upon successful verification of the Email ID, the individual will be allowed to the next step.



The screenshot shows the 'OTP VERIFICATION' page. The background is the same as the previous page. The page includes the USA Cricket logo, a 'NEED HELP?' link, and a welcome message. Below the welcome message are 'Login' and 'Join us' buttons. The 'OTP VERIFICATION' form is on the right, with a message stating 'We sent you a code to verify your mail dev.shaikabulhadi@gmail.com'. Below the message are six input boxes for the OTP code. A 'Resend OTP' link is below the input boxes. A 'Submit' button is at the bottom of the form.

USA CRICKET

Welcome to
USA CRICKET
Membership portal

OTP VERIFICATION

We sent you a code to verify your mail dev.shaikabulhadi@gmail.com

□ □ □ □ □ □

[Resend OTP](#) in 58 secs

[Submit](#)



Welcome to USA Cricket Membership Registration

Hi Shaik Abdul Hadi,

We have received your details for USA Cricket Membership Registration. To complete your email verification and continue with the registration, please enter the below code:

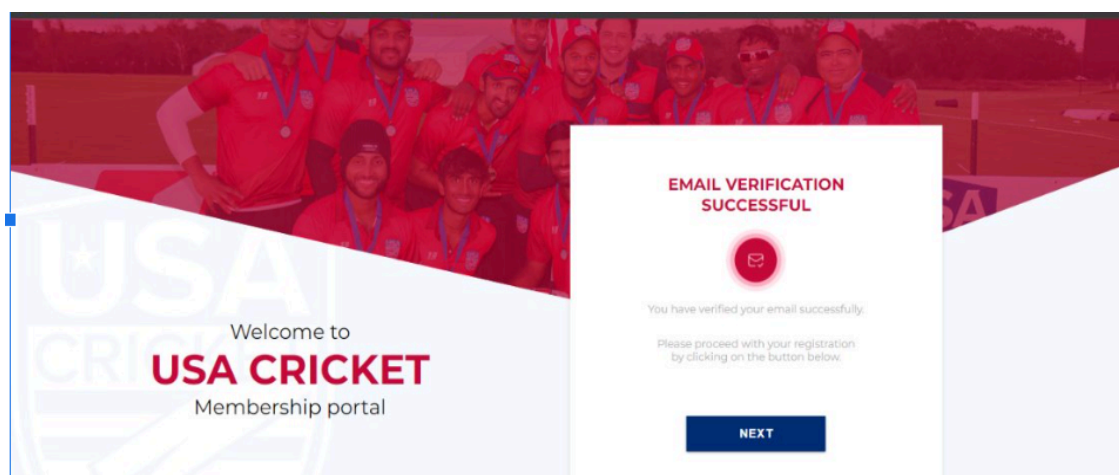
2 8 4 9 4 6

We look forward to welcoming you as a member of USA Cricket. If you were able to complete the process and have already received your unique USAC ID, then please ignore this message.

Thank you,

USA Cricket

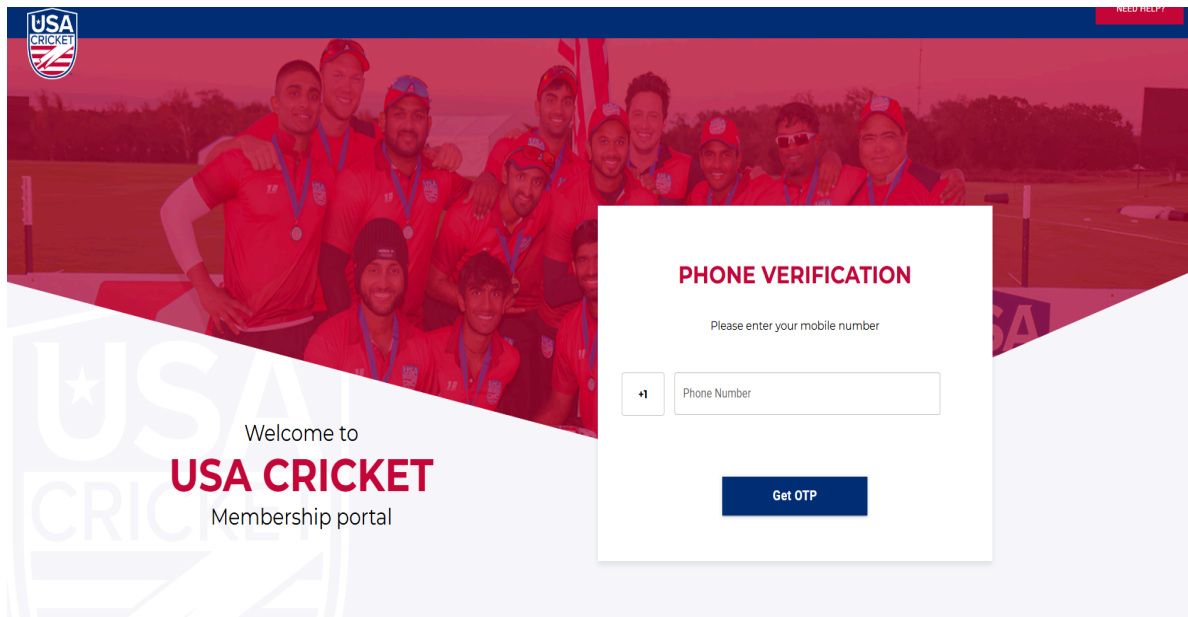
Upon successful verification of the Email ID, Email Verification Successful Screen will appear



2) Phone Number Verification

Upon successful verification of the Email ID, the individual can enter their Phone Number to complete the Phone Number verification step.

An SMS will be sent with the one-time password (OTP) to the registered Phone Number, which then needs to be verified by the individual. The individual can use the "Resend OTP" option in cases where he/she didn't receive an SMS. Upon successful verification of the Phone Number, the individual can proceed with the next step.



The image shows the 'PHONE VERIFICATION' step of the USA Cricket membership portal. The background features a group photo of the USA Cricket team in red uniforms. On the left, the text reads 'Welcome to USA CRICKET Membership portal'. On the right, a white box contains the title 'PHONE VERIFICATION', the instruction 'Please enter your mobile number', a text input field with a country code dropdown set to '+1', and a blue 'Get OTP' button.

USA CRICKET

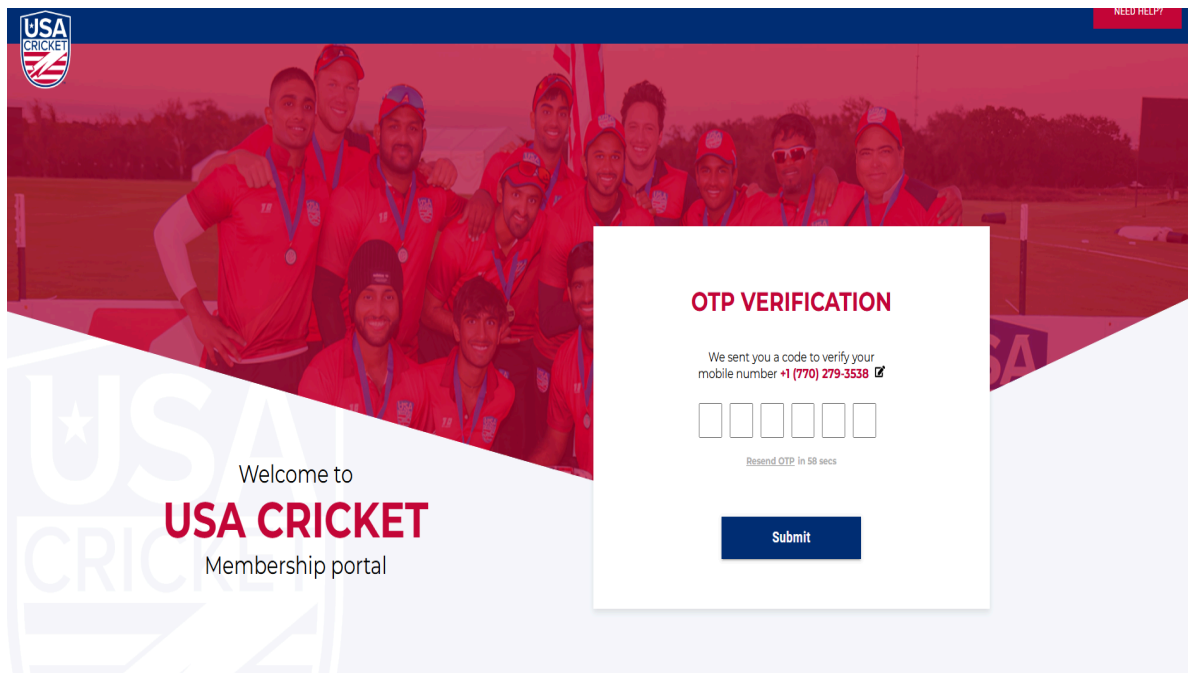
Welcome to
USA CRICKET
Membership portal

PHONE VERIFICATION

Please enter your mobile number

+1 Phone Number

Get OTP



The image shows the 'OTP VERIFICATION' step of the USA Cricket membership portal. The background features the same group photo of the USA Cricket team. On the left, the text reads 'Welcome to USA CRICKET Membership portal'. On the right, a white box contains the title 'OTP VERIFICATION', the instruction 'We sent you a code to verify your mobile number +1 (770) 279-3538', a six-digit numeric input field, a 'Resend OTP in 58 secs' link, and a blue 'Submit' button.

USA CRICKET

Welcome to
USA CRICKET
Membership portal

OTP VERIFICATION

We sent you a code to verify your mobile number +1 (770) 279-3538

Resend OTP in 58 secs

Submit

3) Personal Details -

Upon completing both verification steps, the individual needs to provide the following details

- *DOB (Required)*
- *Gender (Required)*
- *Address (Optional)*
- *State (Required)*
- *ZIP Code (Required)*

PERSONAL INFORMATION

Personal Info

First Name: Rohit

Last Name: Anugula

Email: rohitanugula17@gmail.com

Enter DOB: 10/18/1997

Gender: Male

Address

House / Building name: H no -107, Building Richard

Street and Lane: Lane no 4, street 14, United M...

State: Alaska

Zip Code: 99501

Next

Once the required information is provided the individual can proceed with the Set Password step

4) Set Password

The individual can set the password for his account once the personal details are provided in the previous step. The Password supports alpha-numeric & special characters and should contain at least 8 characters.

USA CRICKET

Welcome to
USA CRICKET
Membership portal

CREATE PASSWORD

Please create your password

Password: [masked]

Confirm Password: [masked]

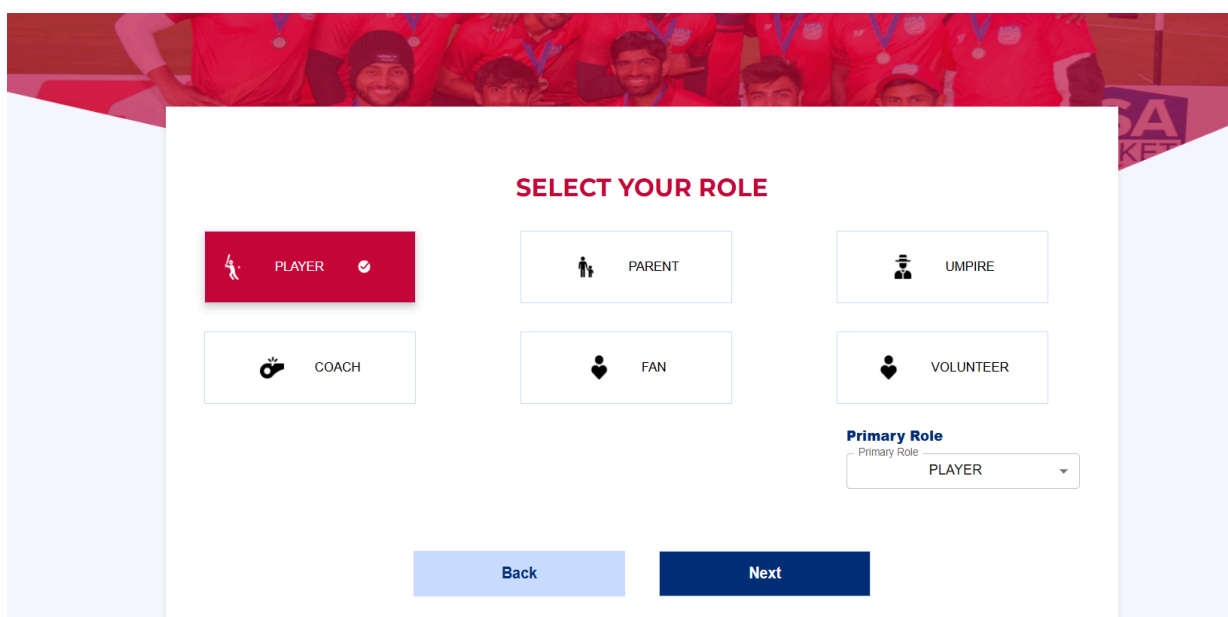
Next

5) Select Applicable Roles

In the next step, the individual can select all the applicable roles - Player, Parent, Umpire, Coach, Fan and Volunteer. Based on the roles chosen the individual can complete his/her profile in the following steps.

The individuals who aren't players or coaches or umpires but are willing to register themselves with USA Cricket can select their role as Fans.

The individuals who wish to register their children (in the case of minors), can select their role as Parents and enroll their children.



The screenshot shows a registration form titled "SELECT YOUR ROLE" with a red header. The form is set against a background image of a cricket team. It features six role selection buttons: "PLAYER" (highlighted in red), "PARENT", "UMPIRE", "COACH", "FAN", and "VOLUNTEER". Each button contains an icon and the role name. Below these buttons is a "Primary Role" dropdown menu, which currently shows "PLAYER". At the bottom of the form are two buttons: "Back" and "Next".

→ Registering as a Player

Individuals registering as a Player are expected to fill in the following information -

- *Playing Role*
- *Batting Style*
- *Bowling Style*
- *Batting Order Position.*
- *Primary League*
- *Primary Club*
- *Secondary Leagues*
- *Secondary Clubs*

PLAYER INFORMATION

Playing role

Playing role
Wicket Keeper ▼

Batting / Bowling info

Batting Style

Batting Style
Right Handed ▼

Batting Order

Batting Order
Middle Order ▼

Bowling Style

Bowling Style
Medium ▼

Bowling Arm

Bowling Arm
Right Arm ▼

League Info

Are you associated with any of the leagues in USA? ☒ Yes ☐ No

Primary League

Primary League
Cricket League ▼

Primary Club

Primary Club
Cricket Club ▼

+ Add League

Completing the Profile

The Players, who are not part of any of the leagues, can select No for “Are you associated with any of the leagues in the USA?” and continue with the registration.

The Players, who are part of the leagues but not finding their league name in the drop-down list, can select “**Others (League not found)**” and provide the League Name and the League Administrator Email ID details. In general, a player can get associated with a maximum of 5 leagues.

→ Registering as a Parent

SELECT YOUR ROLE

PLAYER

COACH

PARENT

FAN

UMPIRE

VOLUNTEER

Primary Role

Primary Role
PARENT ▼

Back

Next

Individuals registering as a Parent are expected to fill in the following information -

- Child's First Name
- Child's Last Name
- Child's Gender
- Child's DOB
- Child's Playing Role
- Child's Batting Style
- Child's Bowling Style,
- Child's Batting Order Position
- Child's Primary League
- Child's Primary Club

CHILD INFORMATION

Personal info

First Name: Sophia

Last Name: Anugula

Gender: Female

Enter DOB: 05/12/2002

Playing info

Playing role: Batting

Batting Style: Right Handed

Bowling Style: Medium

Batting Order: Middle Order

Bowling Arm: Right Arm

League Info

Are you associated with any of the leagues in USA? ☒ Yes ☐ No

If the Child is not part of any of the leagues, the Parent can select No for “Are you associated with any of the leagues in the USA?” and continue with the registration.

In the case where the Child is part of a league but the league name is not shown in the drop-down list, the Parent can select “**Others (League not found)**” and provide the League Name and the League Administrator Email ID details.

In general, a child can be associated with a maximum of 5 leagues.

As a parent, the individual can add up to 5 Children to his/her profile by clicking on the Add Child Option.

→ Registering as a Coach or as an Umpire

SELECT YOUR ROLE

PLAYER PARENT UMPIRE COACH FAN VOLUNTEER

Primary Role
Primary Role
UMPIRE
UMPIRE
COACH

Back Next

UMPIRE INFORMATION

Certification info

Umpire level
Level 1

Certification Authority
Umpires authority union

Expiry Date
05/12/2002

Upload Certificate
file format: PDF, JPG, JPGE

League Info

Are you associated with any of the leagues in USA? ☒ Yes ☐ No

Primary League
Cricket League

+ Add League

Back Next

Individuals registering as a Coach or as an Umpire are expected to fill in the following information-

- Certification Levels
- Certification Authority
- Expiry Date
- Certificate (Upload Image)
- Leagues

The Umpires/Coaches, who are not part of any of the leagues, can select No for “Are you associated with any of the leagues in the USA?” and continue with the registration.

*The Umpires/Coaches, who are part of the leagues but not finding their league name in the drop-down list, can select “**Others (League not found)**” and provide the League Name and the League Administrator Email ID details.*

In general, an Umpire or a Coach can get associated with a maximum of 5 leagues.

6) Payments

Once the profile has been updated with all the required information, individuals—except in the cases listed below—are required to pay a membership fee of \$15 to complete the registration process.

Exceptions:

Individuals who fall under one of the following categories are not required to make a payment. In these cases, the respective leagues are expected to make the payment on your behalf:

- *You are a player registered with a USA Cricket-recognized league.*
- *You are a parent and your child is registered with a USA Cricket-recognized league.*

7) USA Cricket ID

Each individual upon successful completion of the payment, will be assigned a unique USA Cricket ID (USAC ID). The USAC ID can be accessed at any time from the profile page.

8) Approvals

The registrations of the individuals, who registered as players associated with USA Cricket recognised leagues, will undergo the two-step approval process from their Primary Clubs and Primary Leagues.

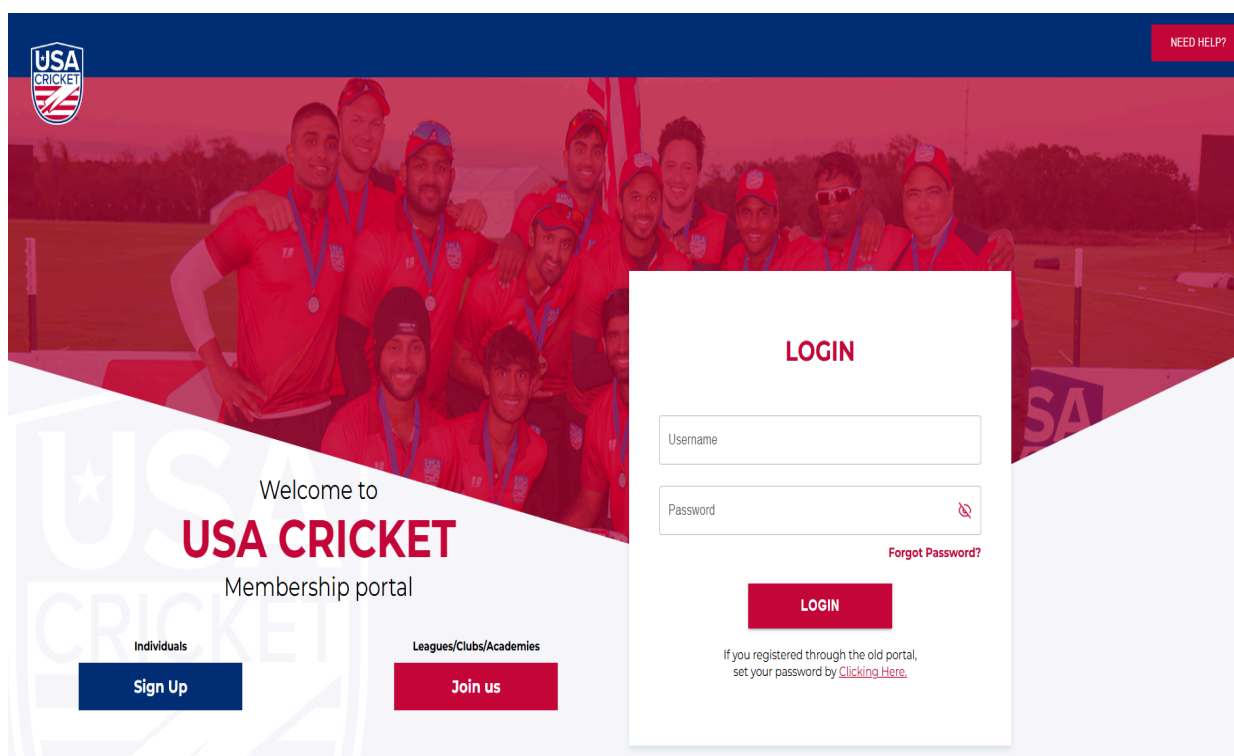
Only after the registration request is approved by both the Primary Club and the Primary League, the player will be considered as part of the league and the payment will be taken care of by the league.

In cases where the registration request is declined by either the Primary Club or the Primary League, the individuals will be sent an email communication detailing the reasons for rejection. The individuals in such cases are expected to update their profiles with correct information. Upon updating the profile, the admins will review the registration request and take necessary actions.

Please note that approvals are applicable only for Players (including Children/Minors) who are associated with USA Cricket-recognized leagues and not for any other roles.

LOGIN

- Upon successful completion of the registration, the individuals can log in using their registered Email ID or registered Phone Number or the USAC ID as the username and the password that was set during the Sign-up process.



The screenshot shows the USA Cricket Membership portal. The header features the USA Cricket logo on the left and a 'NEED HELP?' link on the right. The main banner displays a group of USA Cricket players in red uniforms. Below the banner, the text 'Welcome to USA CRICKET Membership portal' is centered. On the left, there is a 'Sign Up' button under the 'Individuals' category. On the right, there is a 'Join us' button under the 'Leagues/Clubs/Academies' category. A large white login box is positioned on the right side of the page. It has a 'LOGIN' title, a 'Username' input field, a 'Password' input field with a toggle icon, and a 'Forgot Password?' link. Below the input fields is a red 'LOGIN' button. At the bottom of the login box, a note states: 'If you registered through the old portal, set your password by [Clicking Here](#).'

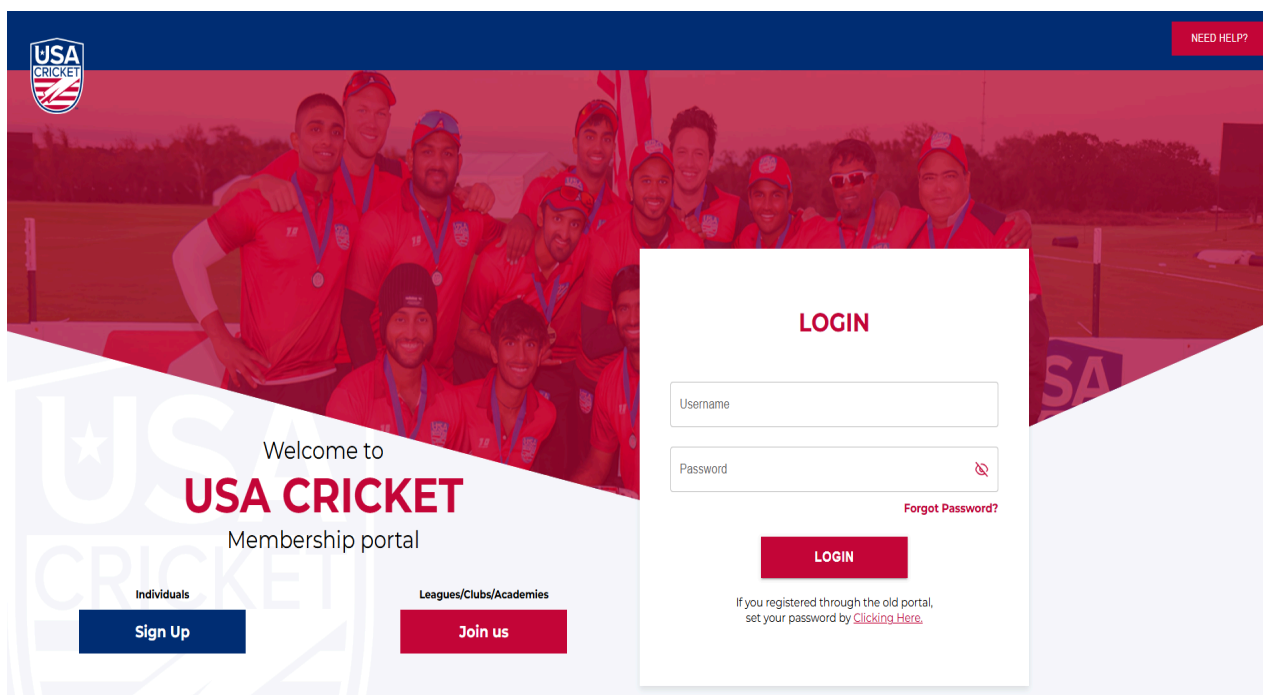
→ **Forgot Password**

In cases where the individuals forgot their password, they can reset it using the Forgot password option on the login screen. To reset the password, the individuals need to verify either their registered Email ID or their registered Phone Number.



→ Existing Member Login

This section explains the steps involved for existing members (registered using the old portal), to login to the new portal. All such existing members can use the “Existing Member Login” option **on** the Login page, verify their Email ID/Phone Number that was used during the registration process, and set a new password. Upon setting up the password, the members can **log in** using their registered Email **ID** or registered Phone Number or the USAC ID as the username and the password set.



In cases where the individuals don't have an Email ID and Phone Number, they can raise a ticket using the **Need Help** option to get the details updated. The individuals can set the new password upon getting the details updated.

Upon logging in, the members need to provide all the missing details and update their profiles.

Please note that the members need to perform the above steps for the first time and can directly login from the next time onwards.

→ **USAC ID for Existing Members**

All the existing members (registered using the old portal) will continue to have the same USAC ID that they were assigned previously.

→ **View Profile**

Upon successful login, the individuals can view their profile image, name, and roles on the left side. They can access their profile by clicking on the View Profile option on the left side. The individuals can view all the details related to their profile, roles, etc on the View Profile page.



→ Edit Profile

To edit any details on the profile, the individual can click on the Edit icon on the right and update the details.

The screenshot shows the 'USER PROFILE' page for PAVAN KUMAR. At the top left is the USA Cricket logo. The profile name 'PAVAN KUMAR' is centered below a circular profile picture placeholder. Below the name are four buttons: 'Team', 'Team', 'Team', and 'My Profile'. To the right of these buttons is a 'Change Password' link with an 'Edit' icon. Below the buttons, the user's email 'pavan@usacricet.com' and phone number '+919100000000' are listed. A 'Payment History' button is located below the contact information. At the bottom of the profile section is a 'Need Insurance?' banner with a 'Play Now' button. Below this is the 'PLAYER INFO' section, which is currently empty.

The screenshot shows the 'EDIT PROFILE' page for PAVAN KUMAR. On the left is a sidebar with a profile picture placeholder and the name 'Pavan Kumar'. Below the name are buttons for 'Player', 'Head', 'League', and 'Add Role'. The main content area is divided into three sections: 'Playing Role' with a dropdown menu set to 'Batter'; 'Batting / Bowling Info' with dropdowns for 'Right Hand Batter', 'Middle Order', 'Right Hand Batting', and 'Right Arm'; and 'League Info' with a checkbox for 'Are you associated with any of the leagues in USA?' set to 'No'. At the bottom are 'Cancel' and 'Save Changes' buttons. The footer contains the USA Cricket logo, copyright information, and links to 'Privacy Policy' and 'Terms of Service'.

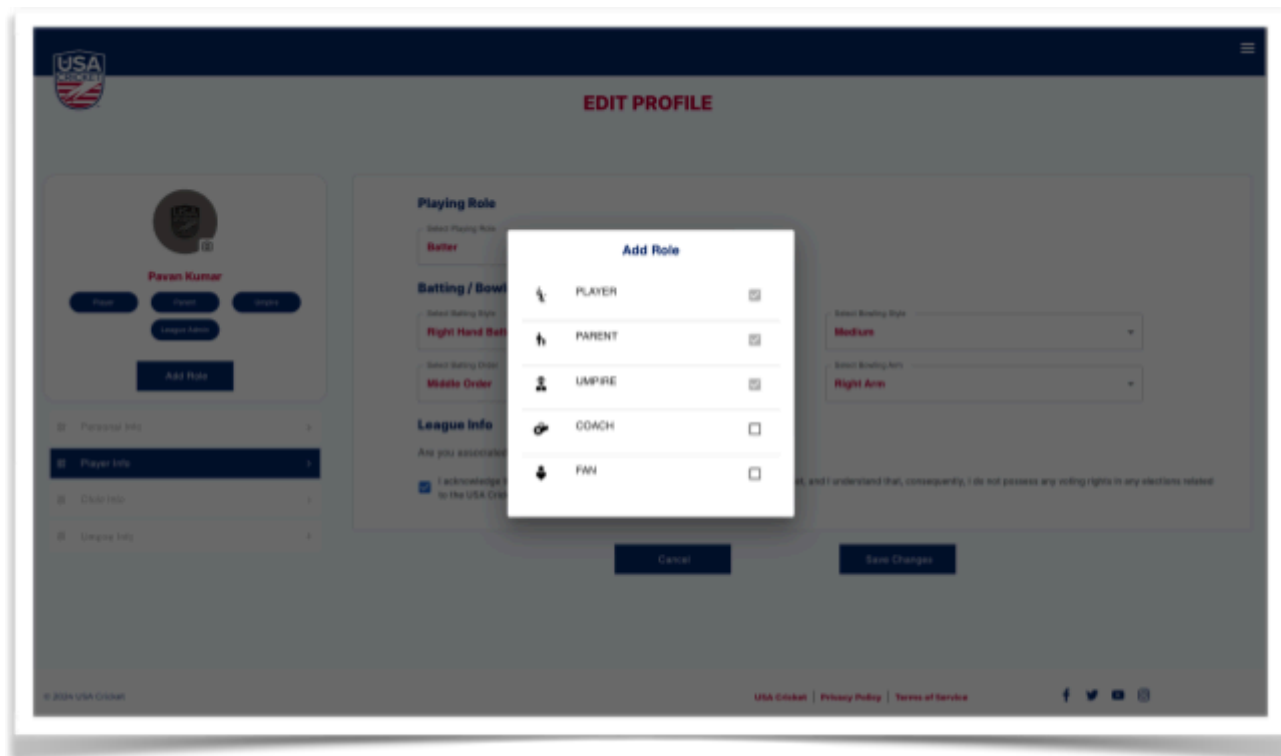
Please note that the individual cannot update the Date of birth once entered. In order to get the Date of birth updated, the individual needs to raise a ticket using the Need Help option and the changes will be done post successful verification by the USA Cricket Administrator.

Additionally, the players (for Child also) cannot change/update their Primary League/Club as long as the player is an active player in that League.

→ **Add Role**

The individuals can update their membership to have more roles by clicking on the Add Role option on the edit profile screen and choosing the respective new roles.

Please note that the members cannot remove a specific role once selected.



→ **Insurance for Players**

*Players can purchase insurance at any time by logging into their profile and clicking the "**Need Insurance**" option. A payment of \$15 is required to complete the purchase.*

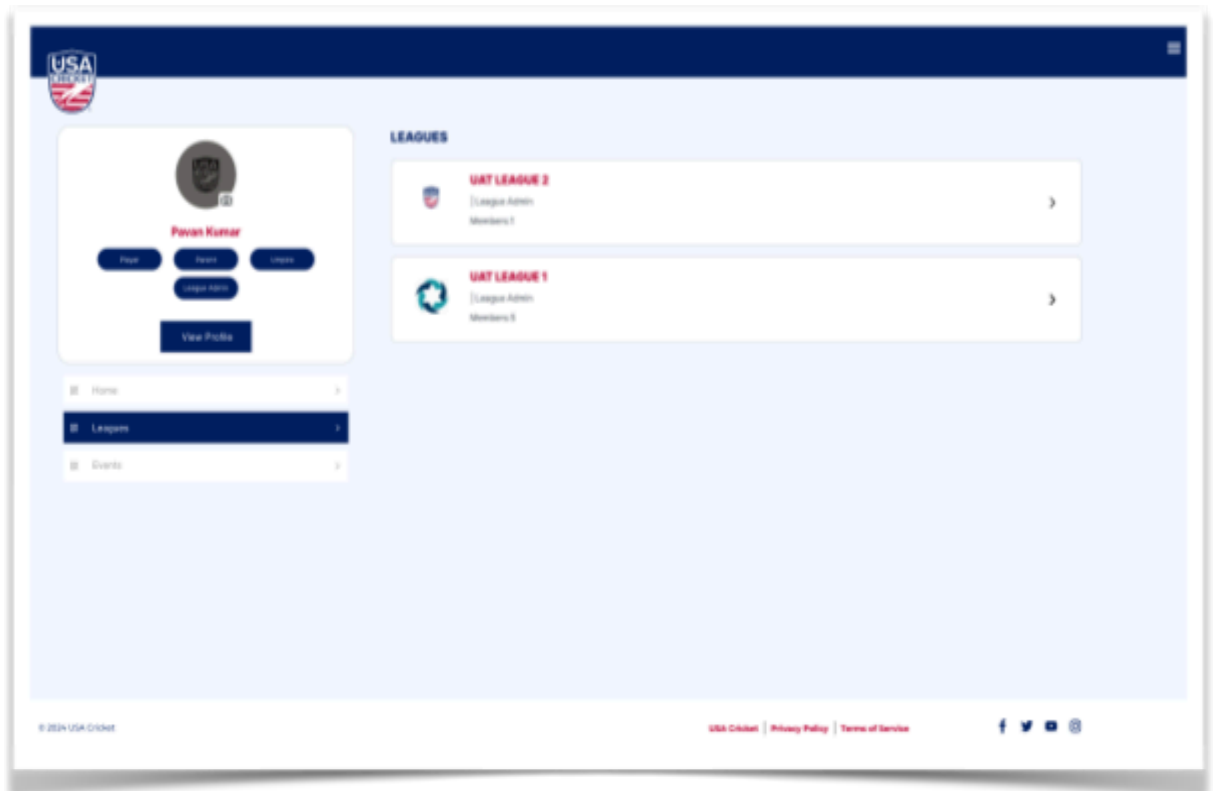
*As a parent, you can purchase insurance for your child by scrolling down to the **Child section** on the profile page, clicking the "**Get Insured**" button, and completing the payment process.*

*All transactions can be tracked by clicking on the **Payment History** option available in the respective sections.*



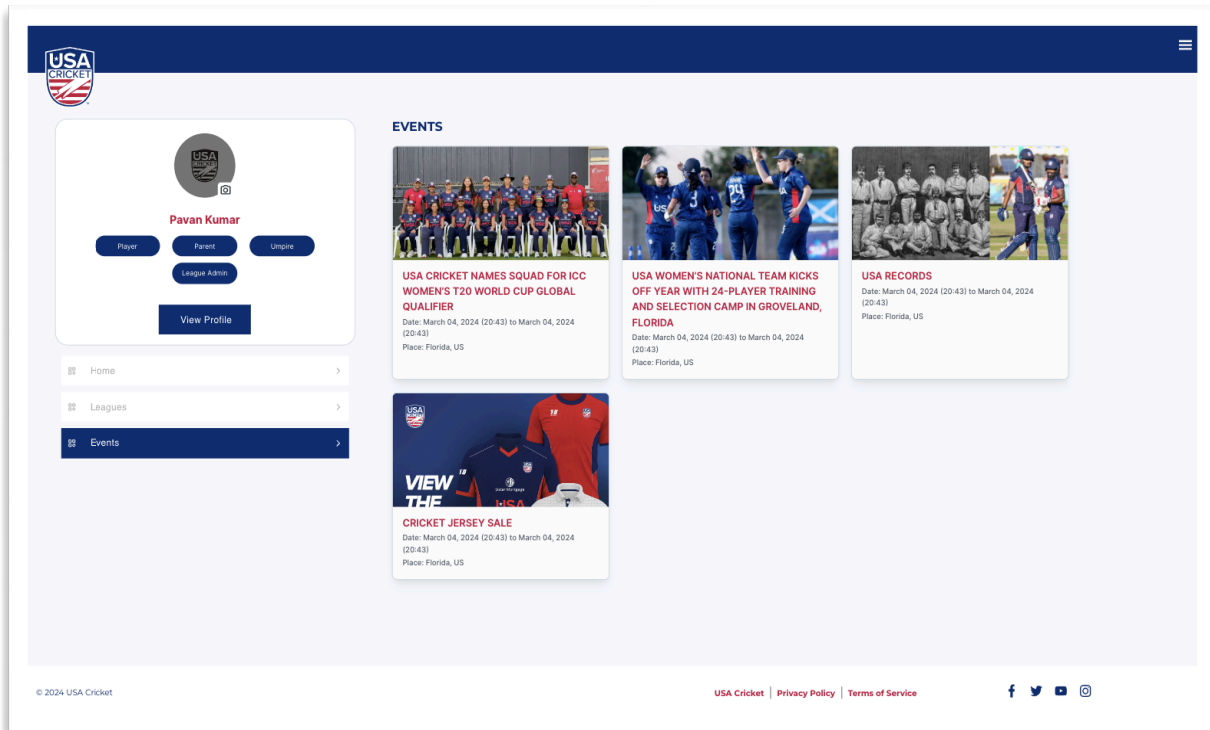
→ Accessing the Leagues

The individuals can access their leagues by clicking on the Leagues option on the left panel on the home screen. Clicking on a specific league takes them to the corresponding league page where they can view the league information, clubs, and players in the league.



→ **Social Posts and Events**

Individuals can stay on top of the updates from USA Cricket by following the Posts from USA Cricket. Additionally, the individuals can click on **the** Events option on the left panel on the home page and view all the events **organized** by USA Cricket.



Quick FAQ'S

1) **Why am I unable to modify my date of birth?**

As per USA Cricket guidelines, the date of birth on a profile cannot be changed directly by users. If there is an error in your date of birth and you need it corrected, please follow these steps:

Tap the menu icon (☰) located at the top-right corner of the screen.

*Select the "**Need Help**" option.*

Submit a support ticket explaining the issue and mention the correct date of birth.

Please allow up to 72 hours for the support team to review and respond to your request.

2) **As a Player, why am I unable to change my Primary League and Primary Club?**

*You cannot change your **Primary League** or **Primary Club** if you are currently an **active player** of that league.*

3) **How can I change my Primary League or Club as a Player?**

This change cannot be done manually by players. To request a change, please:

- 1. Tap the menu icon (☰) at the top-right corner of the screen.*
- 2. Select the "**Need Help**" option.*
- 3. Submit a support ticket requesting the change, and include the exact names of the new **Primary League** and **Club**.*

Please allow up to 72 hours for a response from the support team.

4) Can I update my contact details after sign-up?

Yes, you can update your **Email ID** or **Phone Number** at any time by following these steps:

1. Log in to your account.
2. Click on "**View Profile.**"
3. Click the "**Edit**" button next to your profile details.
4. Update your personal and contact information as needed.

Note: The changes will only take effect after successful verification of the new Email ID or Phone Number.

5) How can I add or remove roles from my profile?

To **add roles**, follow these steps:

1. Log in to your account.
2. Go to the **Edit Profile** page.
3. Click on "**Add Role.**"
4. Select the desired role(s).
5. Fill in any required details and save the changes.

At this time, roles cannot be removed from your profile.

We understand you may have added a role by mistake or no longer need it, but unfortunately, we are currently unable to process role removal requests.

However, please note:

Having an extra role on your profile **will not affect your membership status** in any way. You can continue to use your account normally, and all membership benefits will remain active regardless of the additional role.

6) How can I register another child as a Parent?

To add an additional child under your profile:

1. Log in to your USA Cricket account.
2. Click on "**View Profile.**"
3. Click the "**Edit**" button on the right.
4. Go to the "**Child Info**" tab on the left side.
5. Click "**Add Child**" in the top-right corner.
6. Fill in the required details and click "**Next**" to complete the process.

Note: A maximum of **five children** can be added under one parent profile.

7) Can I purchase insurance separately outside the league as a Player?

Yes, players can purchase insurance independently by clicking the "**Need Insurance card " Pay Now**" button on their profile page and completing the \$15 payment.

Similarly, parents can purchase insurance for their child by clicking the "**Get Insured**" option under the **Child section** on the profile page.\

8) Where can I view all my payment transactions?

You can track all your payments by clicking the "**Payment History**" option on the **View Profile** page.

As a parent, you can also view payment history related to your child by accessing the **Child section** and clicking on "**Payment History.**"

9) Where can I see all the leagues I'm part of?

Click on the "**Leagues**" option (located below the Home button on the landing page) to view all the leagues you're part of. This information is also available on your profile page.

10) How long is my Membership or Insurance valid?

Your membership and insurance are valid until **December 31st** of the current year. You will need to renew them for the next year by completing the payment again.

11) Will my USA Cricket ID change after renewal?

No, your **USA Cricket ID** is a unique identifier and remains the same each year, regardless of renewals.

12) Where can I find the terms and conditions for insurance coverage?

You can view the complete insurance coverage details in the **footer section** of the Membership Portal. For specific questions or clarifications, please contact your respective **League or Club** directly.

13) How can I get help with the membership portal?

For any queries related to the membership portal:

1. Click on the **"Need Help?"** option on the website and fill in the required details.
2. Our membership team will reach out to you via email for assistance.

Logged-in users can also access the **"Need Help?"** option from the **side menu**.

14) How to Renew Your USA Cricket Membership

For Players, Umpires, Coaches, Volunteers, and Fans:

1. Log in to your USA Cricket account.
2. Click on **"View Profile."**
3. Click the **"Need Insurance Card / Pay Now"** button.
4. Follow the on-screen instructions to complete your payment.
5. Once payment is completed, your membership will be valid until **December 31st, 2025**.

For Parents (Renewing a Child's Membership):

1. Log in to your Parent USA Cricket account.
2. Click on "**View Profile.**"
3. Scroll down to the "**Child Profiles**" section.
4. Click on the "**Get Insured**" button next to your child's profile.
5. Complete the payment process.
6. Your child's membership will be valid through **December 31st, 2025.**

15) I accidentally paid the membership fee for my Parent profile, but I meant to pay for my Child's Player profile. Can the payment or USA Cricket ID be transferred?

Unfortunately, no. As per USA Cricket policy, **membership fees are non-refundable and non-transferable**, regardless of the role or profile selected at the time of registration.

We understand this may have been an honest mistake, such as paying under a Parent profile instead of the Child's Player profile. However, we are unable to transfer the payment or the USA Cricket ID to another profile.

Tip: Please review all registration details carefully before making a payment to avoid such issues.

For more detailed FAQs, please refer to the FAQs document available in the footer section of the website.

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End of Document